

MINUTES FOR REGULAR MEETING APRIL 18, 2023

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, April 18, 2023 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Glen Franklin, Donna DeBarge, Joshua Thomas, Tim Aguillard,
and Boo O'Quinn

SUPERINTENDENT: Gerald Hoffpauir

FOREMAN: Grant Avery

Mr. Glen Franklin called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held April 11, 2023 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the month of February, 2023. There were 8,727 active accounts. Mr. Hoffpauir read the Financial Report for the Month of March, 2023 prepared by Steirman Whitfield & Company. The Water District received 106.24% in revenue over expenses budgeted year to date.

Mr. Avery informed the Board that the contractor has moved his equipment in on the Pinewood Road Water Line Overlay Project and plans to start construction next week.

The Board reviewed the well report for Wells 3, 4, 5, 6, 7, and 8 from Layne. The report reflected all wells operating within their recommended pumping range. However, the Well 3 test reflected a decrease in pumping that may require rehabilitation within the next year or so.

The Board reviewed the 1st Quarter 2023 Invoice from the Health Department for the Safe Drinking Water Fee.

Mr. Avery informed the Board that the contractor has initially started Meter Replacement Project with one employee. Other crews will be dispatched to Moss Bluff once they finish an existing project.

The Board reviewed a Resolution to apply for the Calcasieu Parish Gaming Grant to partially fund the Meter Replacement Project.

The Board reviewed a proposed Resolution to adopt a Conflict of Interest Policy presented by the Superintendent.

The Board reviewed a request from the Louisiana Rural Water Association to provide an audit for the Water Sector Grant.

The Board reviewed the 2023-2024 fiscal year capital improvements list proposed by the Superintendent.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize payment to Layne in the amount of \$7,800 for inspections on Wells 3, 4, 5, 6, 7, & 8. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Joshua Thomas to authorize payment to the Louisiana Department of Health in the amount of \$24,871.95 for the 1st Quarter 2023 Safe Drinking Water Fee. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to approve a Resolution For Application Of Calcasieu Parish Police Jury Gaming Funds to partially fund the Meter Change Out Project Phase 2. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Boo O'Quinn to approve a Resolution adopting a Conflict Of Interest Policy proposed by the Superintendent. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Tim Aguillard to authorize the Louisiana Rural Water Association to conduct a rate study as requested by the Water Sector Grant. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Tim Aguillard to approve the proposed list of Capital Improvements For Fiscal Year 2023-2024. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Joshua Thomas, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish