

## **MINUTES FOR REGULAR MEETING DECEMBER 17, 2024**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday December 17, 2024 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Tim Aguiard, Boo O’Quinn Glen Franklin and Donna DeBarge  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery

Mr. Joshua Thomas called the meeting to order. A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O’Quinn to accept the Minutes for the Agenda Meeting held December 10, 2024 as presented. The motion carried with all yeas. Mr. Hoffpauir read the Status Report for the month of October, 2024. There were 8,841 active accounts. Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the month of November, 2024. The Water District received 48.44% in revenues over expenses budgeted year to date.

Mr. Hoffpauir informed the Board that the Water District has received a fully executed copy of a Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury to partially fund the Pinewood Road Water Line Overlay Project in the amount of \$125,000 through Parish Gaming Funds.

A discussion was held on the You Winn Road Water Line Relocation Project. Mr. Avery informed the Board that the contractor has scheduled to begin the project after the 1<sup>st</sup> of next year.

Mr. Hoffpauir informed the Board that the Louisiana Department of Health has opened their portal for the Water District to submit requested documentation to comply with the Community Water System Accountability Rule in order receive a letter grade to evaluate overall performance during 2024. The final grade for 2024 will be distributed to the Water District’s customers in Water Quality Reports available in May 2025.

A discussion was held on Well 4. Mr. Hoffpauir informed the Board that Layne is scheduled to set the pump tomorrow. Once clear bacteria samples are received from the Health Department, the well will be put back in service.

A discussion was held on Well 8. The Board reviewed options to mitigate the well from breaking suction. Due to time constraints required to engineer, bid, and drill another well, the best option was to lower the pump and add additional suction pipe. This would also provide time to apply for available grant funding to help pay for another well.

The Board reviewed Pay Estimate No. 12 from Meyer & Associates for work completed to date on the Plant C Water Treatment Project.

The Board reviewed Pay Estimate No. 9 from Meyer & Associates for work completed to date on the Service Line Inventory Project.

The Board reviewed Pay Estimate Nos. 31 and 32 from Meyer & Associates for work completed to date on the Plant B Filter Replacement Project.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to authorize Layne to mitigate Well 8 breaking suction by dropping the pump 80' and adding 135' of suction pipe. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Boo O'Quinn to authorize payment to Meyer & Associates in the amount of \$695.85 for work completed to date on the Water Treatment Plant C Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize payment to Meyer & Associates in the amount of \$355.53 for work completed to date on the Service Line Inventory Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Boo O'Quinn to authorize payment on the following Pay Estimates for work completed to date on the Plant B Filter Replacement Project.

Pay Estimate No. 31 to Meyer & Associates in the amount of \$3,825.99

Pay Estimate No. 32 to Meyer & Associates in the amount of \$903.36

The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

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Boo OQuinn, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish