

## **MINUTES FOR REGULAR MEETING MARCH 19, 2024**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, March 19, 2024 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Donna DeBarge, Joshua Thomas, Tim Aguillard, Boo O’Quinn, and Glen Franklin  
SUPERINTENDENT: Gerald Hoffpauir  
FOREMAN: Grant Avery

Mrs. Donna DeBarge called the meeting to order. A motion was made by Mr. Boo O’Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held March 12, 2024 as presented. The motion carried with all yeas.

Mr. Hoffpauir read the Status Report for the month of January 2023. There were 8,780 active accounts.

Mr. Hoffpauir read the Financial Report prepared by Steirman Whitfield & Company for the month of February 2024. The Water District expended 55.97% in Production & Distribution expenses budgeted year to date and 64.48% in General & Administrative expenses year to date.

Mr. Hoffpauir opened bids for 5 banks in the Moss Bluff area. The Board reviewed monthly service charge rates, required balances for zero service charges and current interest rates.

A discussion was held on Plant B Filter Replacement Project. Mr. Hoffpauir informed the Board that the Water District has received reimbursement in the amount of \$384,389.85 from the Calcasieu Parish Police Jury in regard to Invoice No. 745329 payable to Tullier Services. The reimbursement was 87% of the original invoice and the Water District’s match was 13%.

Mr. Avery informed the Board that the City of Westlake has scheduled to set the gas meter for the generator at Well 5 next week.

A discussion was held on the Contract Documents for the Service Line Inventory Project.

The Board reviewed Pay Estimate No. 20 for work completed to date on the Plant B Filter Replacement Project.

The Board reviewed Pay Estimate Nos. 5 & 6 for work completed to date on the Water Treatment Plant C Project.

The Board reviewed Pay Estimate No. 1 for engineering work completed to date on the Service Line Inventory Project.

The Board reviewed a plat for water service to Porters Cove Phase 4 located off of Clyde Dulaney containing 101 lots.

A discussion was held on the Calcasieu Parish Police Jury's 2024 Resolution for Utility Fees Schedule. Mr. Hoffpauir informed the Board that the new sewer rates collected for the Parish from specific subdivisions within the District has been applied to the March billing cycle.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the fiscal agency that provides the most profitable and advantageous service for Water Works District No. 1, as recommended by Mr. Tim Aguillard and the Superintendent's review. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Joshua Thomas to authorize the President to execute the Contract Documents with Core & Main for the Service Line Inventory Project in the amount of \$195,000. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize payment to Meyer & Associates in the amount of \$7,651.98 for work completed to date on the Plant B Filter Replacement Project, represented by Pay Estimate No. 20. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Glen Franklin to authorize payment on the following Pay Estimates for work completed to date on the Water Treatment Plant C Project:

Pay Estimate No. 5 to Meyer & Associates in the amount of \$1,228.53

Pay Estimate No. 6 to Meyer & Associates in the amount of \$3,573.52

The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mr. Boo O'Quinn to authorize payment to Meyer & Associates in the amount of \$2,705.79 for work completed to date on the Service Line Inventory Project, represented by Pay Estimate No. 1. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to allow water service to Porters Cover Phase 4, contingent upon the installation is in accordance to the Water District's specifications. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn seconded by Mr. Glen Franklin to adjourn. The motion carried with all yeas and no nays.

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Tim Aguillard , Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish