

**MINUTES FOR  
REGULAR MEETING  
MAY 15, 2023**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Monday, May 15, 2023 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Glen Franklin, Donna DeBarge, Joshua Thomas, Tim Aguillard,  
and Boo O'Quinn

SUPERINTENDENT: Gerald Hoffpauir

FOREMAN: Grant Avery

Mr. Glen Franklin called the meeting to order. A motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held May 9, 2023 with noted corrections. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the month of March, 2023. There were 8,748 active accounts. Mr. Hoffpauir read the Financial Report for the Month of April, 2023 prepared by Steirman Whitfield & Company. The Water District received 111.57% in revenue over expenses budgeted year to date.

The Board reviewed the Water Quality Report issued by the Health Department for 2022. There were no violations that occurred during the reporting period or exceedances of any constituents. The Water District received an A rating for 2022 from the Health Department's Public Water System Accountability grading system.

Mr. Hoffpauir informed the Board that the Water District's Plant C Project was included in the State of Louisiana's House Bill 2 as Priority 1 funding in the amount of \$4,750,000. However, there is no guarantee of the funding until the decision is made at the end of the Legislative Session.

Mr. Avery informed the Board that Hidden Bluff Subdivision water line installation has a few remaining issues to be resolved before the Subdivision is accepted, which includes straightening hydrants, repairing cut tracer wire, and installing a plug on a valve.

The Board reviewed Pay Estimate No. 14 on the Meter Replacement Project.

The Board reviewed Pay Estimate No. 32 on the Indian Bayou Subdivision Water Line Overlay Project.

The Board reviewed Pay Estimate Nos. 6 & 7 on the Pinewood Road Water Line Overlay Project.

The Board reviewed Pay Estimate No. 11 on the Plant B Filter Banks A & B Replacement Project.

A discussion was held on employee pay reviews for fiscal year 2023-2024.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Boo O'Quinn to authorize payment to Meyer & Associates in the amount of \$208.80 for work completed to date on the Meter Replacement Project Phase 2, represented by Pay Estimate No. 14. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to authorize payment to Clerk of Court in the amount of \$105.00 for recording fees on the Substantial Completion of the Indian Bayou Subdivision Water Line Overlay Project, represented by Pay Estimate No. 32. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Tim Aguillard to pay the following Pay Estimates for work completed to date on the Pinewood Road Water Line Overlay Project.

Pay Estimate No. 6 to Clerk of Court in the amount of \$305.00

Pay Estimate No. 7 to Meyer & Associates in the amount of \$269.97

The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to pay Meyer & Associates in the amount of \$15,450.75 for work completed to date on the Plant B Filter Banks A & B Replacement Project, represented by Pay Estimate No. 11. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Joshua Thomas to approve an employee pay increase of 4% for fiscal year 2023-2024. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

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Joshua Thomas, Secretary Treasurer of  
Water Works District 1, of Ward 1, of  
Calcasieu Parish