

MINUTES FOR REGULAR MEETING NOVEMBER 15, 2022

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, November 15, 2022 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Glen Franklin, Donna DeBarge, and Boo O'Quinn
MEMBERS ABSENT: Joshua Thomas and Tim Aguillard
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery

Mr. Glen Franklin called the meeting to order. A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept the Minutes for the Agenda Meeting held November 8, 2022 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the month of September 2022. There were 8,742 active accounts. Mr. Hoffpauir read the Financial Report for the month of October 2022 prepared by Steirman Whitfield & Company. The Water District received 39.62% in revenue over expenses budgeted year to date.

The Board reviewed a detailed map from Meyer & Associates depicting the areas of Indian Bayou Subdivision that have been successfully pressure tested along with support documentation of the sustained pressures recorded and a map of the remaining areas of the subdivision yet to be approved for pressure testing.

The Board reviewed Pay Estimate No. 2 from Meyer & Associates for engineering work completed to date on the Pinewood Road Water Line Overlay Project.

The Board reviewed Pay Estimate No. 4 from Meyer & Associates for engineering work completed to date on the Well 5 Generator Project.

The Board reviewed Pay Estimate No. 2 from Meyer & Associates for engineering work completed to date on the Treatment Plant C Project.

Mr. Hoffpauir presented a proposal for the Board's review to upgrade the Water District's current meter reading software and hardware due to nonsupport of the Water District's current generation meter reading system ending at the end of 2023. Mr. Hoffpauir stated that the meter manufacturer estimates their new products will be ready to ship within 3 months. It is estimated an additional month will be required to interface the new software once the products have been received.

A discussion was held to authorize Meyer & Associates to provide engineering and advertisement of bids for the Plant B Filter Replacement Project now that the Water District has

received an executed Cooperative Endeavor Agreement with the Calcasieu Parish Police Jury for allocation of funds from the Coronavirus State and Local Fiscal Recovery Fund.

A discussion was held to authorize Meyer & Associates to provide engineering and advertisement of labor bids for the Pinewood Road Water Line Overlay Project.

The Board reviewed a proposal from Servline to provide customers with a leak protection policy. The policy offers customers with a once-a-year leak adjustment for 79 cents per month, crediting payments for leaks up to a limit of \$2,500.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize payment to Meyer & Associates in the amount of \$1,494.22 for work completed to date on the Pinewood Road Water Line Overlay Project, represented by Pay Estimate No. 2. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to authorize payment to Meyer & Associates in the amount of \$865.65 for work completed to date on the Generator For Well 5 Project, represented by Pay Estimate No. 4. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize payment to Meyer & Associates in the amount of \$6,294.35 for work completed to date on the Treatment Plant C Project, represented by Pay Estimate No. 2. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to approve upgrading the Water District's current Neptune Insight software and compatible hardware meter reading system to the Neptune 360 software and compatible hardware meter reading system. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize Meyer & Associates to provide engineering specifications and advertisement of bids on the Plant B Filter Replacement Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to authorize Meyer & Associates advertise labor bids and the Water District advertise material bids at the December Regular Meeting. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to table the proposal from ServLine until their representative can attend a meeting for further discussions. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to adjourn. The motion carried with all yeas and no nays.

Joshua Thomas, Secretary Treasurer of

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Calcasieu Parish