

**MINUTES FOR
REGULAR MEETING
NOVEMBER 21, 2023**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, November 21, 2023 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Joshua Thomas, Tim Aguillard, Boo O’Quinn and Glen Franklin
MEMBERS ABSENT: Donna DeBarge
FOREMAN: Grant Avery

Mr. Joshua Thomas as acting President called the meeting to order. A motion was made by Mr. Boo O’Quinn and seconded by Mr. Glen Franklin to accept the Minutes for the Agenda Meeting held November 14, 2023 as presented. The motion carried with all yeas.

Mr. Avery read the Status Report for the Month of September 2023. There were 8,778 active accounts.

Mr. Aguillard read the Financial Report for the month of October 2023. The Water District received 47.89 % in revenues over expenses budgeted year to date.

Mr. Avery opened the only bid received for the Plants A & B Sludge Removal Project. The bid was as follows:

Spectrum Biotechnologies, Inc. in the amount of \$150,315.67

Mr. Avery informed the Board that the Water District sold 3 trucks and 1 backhoe at the Pedersen & Pedersen Auction on November 18, 2023. The awarded bids were as follows:

2011 F-150 Truck in the bid amount of..... \$2,500.00
2013 Chevrolet 1 Ton Truck in the amount of ...\$11,000.00
2015 GMC Truck in the amount of..... \$2,500.00
1995 Ford 655 Backhoe in the amount of.....\$5,750.00

The Board reviewed Pay Estimate No. 1 on the Executive Drive Water Line Relocate Project.

A discussion was held on the Pinewood Road Water Line Overlay Project. Mr. Avery informed the Board that Apeck Construction has repaired all the driveways that needed attention and is currently working to complete the remaining work left by the sub-contractor.

The Board reviewed Invoice Nos. 154486, 154487, and 154488 on the Security Upgrade Project.

Mr. Avery informed the Board that the contractor has begun testing the camera links to the plants and administration building, now that the Security Upgrade Project has been completed.

A discussion was held on the Wells 5 and 7 Gas Line Installation Projects. Mr. Avery informed the Board that the Water District has completed the gas lines installations from the well sites to Highway 171. The City of Westlake has scheduled to bore gas service lines across Highway 171 and make the tie-ins once the risers have been received.

The Board reviewed Pay Estimate No. 12 on the Well 5 Generator Project.

The Board reviewed the Drinking Water Revolving Loan Fund Application. A discussion was held on establishing the term limit of the loan.

A discussion was held on the status of the Water Sector Grant on The Plant B Filter Replacement Project. Mr. Avery informed the Board that it is unlikely the Water District will receive a variance to forego the set aside monthly sinking fund requirement to replace the filters in 20 years, according to Water Sector's response of not being aware of any provision to waive the critical asset reserve fund obligation. Therefore, it would not be in the Water District's best interest to restrict funds for 20 years, only to receive \$517,500 from the Water Sector Grant.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to accept the lowest qualified bid for the Plants A & B Sludge Removal Project, recommended by Meyer & Associates. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Boo O'Quinn to authorize payment to Blake D. Hines for Pay Application No. 1 in the amount of \$23,835.00 for work completed to date on the Executive Drive Water Line Relocation Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Glen Franklin and seconded by Mr. Boo O'Quinn to authorize payments to Red Alert for completion of the Security Upgrade Project as follows:

- Invoice No. 154486 in the amount of \$25,537.96
- Invoice No. 154487 in the amount of \$17,904.00
- Invoice No. 154488 in the amount of \$10,476.00

The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Glen Franklin to authorize payment to Kaough & Jones in the amount of \$90,472.53 for Pay Estimate No. 12 for work completed to date on Well 5 Generator Project. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn seconded by Mr. Glen Franklin to set a term limit on the Revolving Loan Fund Application for the Plant C Water Treatment at 30 years, based on an estimated loan value of \$7.9 million dollars at 2.45% interest, contingent upon confirmation of no prepay penalties and consultation with Meyer & Associates. The motion carried with all yeas and no nays.

There being no further business, a motion was made by Mr. Boo O'Quinn and seconded by Mr. Glen Franklin to adjourn. The motion carried with all yeas and no nays.

Tim Aguillard , Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish