

**MINUTES FOR
REGULAR MEETING
OCTOBER 18, 2022**

The Board of Commissioners of Water Works District 1, of Ward 1, of Calcasieu Parish, met for a Regular meeting held Tuesday, October 18, 2022 at 7:00 p.m. in the Water Works District office located at 265 Parish Road in Moss Bluff.

MEMBERS PRESENT: Glen Franklin, Donna DeBarge, Joshua Thomas, Tim Aguillard,
and Boo O’Quinn
SUPERINTENDENT: Gerald Hoffpauir
FOREMAN: Grant Avery
GUEST: Wayne Harris

Mr. Glen Franklin called the meeting to order. A motion was made by Mrs. Donna DeBarge and seconded by Mr. Joshua Thomas to accept the Minutes for the Agenda Meeting held October 11, 2022 as presented. The motion carried with all yeas and no nays. Mr. Hoffpauir read the Status Report for the month of August 2022. There were 8,742 active accounts. Mr. Hoffpauir read the Financial Report for the month of September 2022 prepared by Steirman Whitfield & Company. The Water District received 31.66% in revenue over expenses budgeted year to date.

Mr. Wayne Harris opened the only advertised bid received for a new generator at Well 5. The base bid was as follows:

Kaough & Jones Co., Inc.	\$334,000.00	(Engineer’s estimate: \$280,000)
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Mr. Hoffpauir opened the advertised bids for a new truck to replace V-9. The bids were as follows:

Bolton Ford	\$34,280.00	(Delivery: In stock)
Mike Willis Ford	\$31,870.00	(Delivery: 150 days?)

The Board reviewed the quotes for materials and labor to repair a 12” water line leak under Joe Miller Road. The quotes were as follows:

Materials		Labor	
Core & Main	\$38,370.00	Blake D. Hines Inc.	\$46,300.00
Ferguson Waterworks	\$35,981.34	MPB Construction, LLC	\$26,261.00
Lafayette Winwater	\$36,838.40	JWD Directional Inc.	\$29,275.00

The Board reviewed a Cooperative Endeavor Agreement between Water Works District One of Ward One and the Calcasieu Parish Police Jury for the Plant B Filter Replacement Project. The CEA provides approval of funding in the amount of \$2,753,400 from the Coronavirus State and Local Fiscal Recovery Fund with a required Water District match of \$246,000.

A discussion was held to authorize Meyer & Associates to provide bid specifications and advertisement for the Plant B Filter Replacement Project.

The Board reviewed Invoice No. 312830 from the Health Department for the 3rd Quarter Safe Drinking Water Fee.

The Board reviewed a plat for water service to Cypress Trace Subdivision Phase 2-A and 2-B containing 116 lots.

The Board reviewed Pay Estimate Nos. 27 and 29 for work completed to date on the Indian Bayou Subdivision Water Line Overlay Project Phase 2.

The Board reviewed Pay Estimate Nos. 2 and 3 for work completed to date on the Well 5 Generator Project.

The Board reviewed Pay Estimate No. 1 on the Pinewood Road Water Line Overlay Project.

The Board reviewed Pay Estimate No. 7 on the Plant B Filter Replacement Project.

A discussion was held to revise the Water District's current Procurement and Disbursement Policy to include procedures regarding Federal Grants.

A motion was made by Mr. Boo O'Quinn and seconded by Mrs. Donna DeBarge to accept or reject the lowest bid for a new generator at Well 5 from Kaough & Jones in the amount of \$334,000 contingent upon the recommendations of the engineer and legal counsel. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Joshua Thomas accept or reject the lowest bid for a new truck to replace V-9 from Mike Willis Ford in the amount of \$31,870 contingent upon the recommendation of legal counsel. The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mrs. Donna DeBarge to accept the lowest qualified material bid from Ferguson Waterworks in the amount of \$35,981.34 and the lowest qualified labor bid from MPB Construction in the amount of \$26,261.00 for the 12" water line repair under Joe Miller. The motion carried with all yeas and no nays.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to authorize payment to the Health Department in the amount of \$24,914.70 for the 3rd Quarter Safe Drinking Water Fee. The motion carried with all yeas and no nays.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Tim Aguillard to allow water service to Cypress Trace Subdivision Phase 2-A and 2-B, contingent upon the installation is in accordance to the Water District's specifications. The motion carried with all yeas and no nays.

A motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to pay the following Pay Estimates for work completed to date on the Indian Bayou Subdivision Water Line Relocation Project Phase 2.

Pay Estimate No. 27 to Clerk of Court in the amount of \$305.00

Pay Estimate 29 to MPB Construction LLC in the amount of \$112,304.00

The motion carried with all yeas and no nays.

A motion was made by Mr. Tim Aguillard and seconded by Mr. Boo O'Quinn to pay the following Pay Estimates for work completed to date on the Well 5 Generator Project.

Pay Estimate No. 2 to Meyer & Associates in the amount of \$1,870.10

Pay Estimate No. 3 to Meyer & Associates in the amount of \$5,544.58

A motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to pay Meyer & Associates in the amount of \$1,163.63 for work completed to date on the Pinewood Road Water Line Overlay Project, represented by Pay Estimate No. 1.

A motion was made by Mrs. Donna DeBarge and seconded by Mr. Boo O'Quinn to pay Meyer & Associates in the amount of \$14,878.50 for work completed to date on the Plant B Filter Replacement Project, represented by Pay Estimate No. 7.

A motion was made by Mr. Boo O'Quinn and seconded by Mr. Tim Aguillard to revise the Water District's Procurement & Disbursement Policy to include the Uniform Guidance Procurement Standards for Federal Grants.

There being no further business, a motion was made by Mr. Joshua Thomas and seconded by Mrs. Donna DeBarge to adjourn. The motion carried with all yeas and no nays.

Joshua Thomas, Secretary Treasurer of
Water Works District 1, of Ward 1, of
Calcasieu Parish